What's New in Granicus: October 23, 2015

Hosted Updates

Hosted services are automatically updated on the night of the release (October 23). You do not need to perform any specific actions to receive these updates.

Jump to Release Notes for a Specific Product:

Highlights from this Release

New Features in Peak Agenda Management

For the 10.23.15 release of Peak, several new features have been implemented. See **What's New in Peak Agenda Management** below for more detailed information on these features.

- A tablet screen resolution (1366 x 768) is now supported.
- User and Person records in Peak can be associated with each other. This is useful for jurisdictions that have existing Users from the platform; associating these Users with People records will allow for greater functionality in the application.
- Agenda publishing is now operational. You can publish to MediaManager (via iLegislate) and to the web.
- Archive folders from the platform can be assigned to a Peak meeting type. You'll be able to see the folder at the platform level when reviewing the corresponding event.
- Multiple attachments can be added to an agenda item simultaneously via a single **Browse Your Computer** operation.
- Users assigned a None role can now view the Items page. This allows for FYI-only users as well as approvers to view items in current or completed approval workflow phases.
- Two new options to filter agenda items are also available on the Items page: FYI Only and Previously Approved.

Universal File Converter for PDF Generation in Peak

The Universal File Converter (UFC) is a document conversion service used to support PDF generation in Peak. This service will integrate with the application to take documents in any standard Microsoft Office format and convert the document to a high-quality PDF. This feature is relevant to agenda item attachments and is essential for creating agenda packets in Peak. We are introducing the UFC for Peak, and it will eventually be integrated with our other products as well.

Agenda Downloads via Document Generation Service

The Document Generation Service is a centralized Word-reporting service for Peak that allows an Admin or Agenda Coordinator to create and download an agenda report based on a user-defined template. The service takes data from the application via the template and creates a Word document or PDF. The report can then be printed, published, or posted to the web as needed. This Word reporting platform is initially being rolled out for Peak; it will eventually be available with our other products as well. Report generation is accomplished by navigating to the **Agenda** view, clicking on the **Download** menu option, and selecting the file type of your choosing: Word or PDF.

ATS Upgrade for Legistar Coming October 30

Over the last few months, our engineering team has been working on a major project to stabilize and improve our Approval Tracking System in Legistar. This project has been extremely important to us; we are committed to doing everything we can to improve the quality of our products and increase our customers' satisfaction. With this project, we have not only stabilized the architecture and functionality of ATS, we have made improvements on some features as well. In addition, the new platform will allow for exciting new features to be released in the future.

Key changes will include an improved, more user-friendly **Approval Tracking** tab with auto-save, an updated grid with right-click menu options, a new **Action Type** column to track types of approvers, the ability to append multiple sequences to form one longer sequence, and a corrected FYI template to prevent the skipping of approvers.

What's New in Peak Agenda Management

New Features

Tablet Screen Resolution (1366 x 768) is Now Supported

Larger screen resolutions are recommended for maximum usability. See the Peak Technical Solutions Guide for more information on recommended resolutions.

Existing Users can be Combined with Person Records

A Platform Administrator can now assign an existing Peak User to a Person record via **Admin** > **People** > **Manage People**. This function is useful for jurisdictions that have existing Users created at the platform level. Creating a Person record for each User in Peak allows for greater functionality in the program, e.g., the avatar from the Person record displays with the corresponding User in approval workflows and on the dashboard. This feature also allows an Administrator to tie an existing User to an existing Person record; this is useful when the Person is used on other forms in Peak, e.g., as a contact person for meeting bodies and departments.

Publishing Agendas in Peak

An Admin or Agenda Coordinator can publish a Peak agenda to MediaManager. There are two options: publish to iLegislate and publish to the web. Select one or both, then click Publish. Microsoft documents are converted to .pdf when viewed in MediaManager. Both the meeting information and the agenda with its items and attachments publish to MediaManager. Agenda items retain agenda order and attachment order when published.

- When published to iLegislate, the agenda can be viewed along with the corresponding event on the Granicus Platform (MediaManager). You can examine agenda sections, items, and attachments via the Agenda tab. This option also publishes the agenda to iLegislate so that a user with a Peak log-in and password can access the agenda there.
- Publishing to the web gives you all the functionality described above, and you can also select a view for the agenda from the drop-down menu. The menu is populated with viewpages from the platform. From the viewpage you selected when publishing, you'll be able to view the agenda as a .pdf.

Assigning Archive Folders to Meeting Types

Peak Admins can now assign an archive folder to a meeting type. This is a required field for any new meeting type created, and the folders are displayed in a drop-down menu populated from the platform. Once an archive folder is assigned to a new meeting type or updated on a meeting type, only future instances of meetings of that type are updated when changes are made to the archive folder. You'll be able to see the folder at the platform level when reviewing the corresponding event, and the folder may be changed for an individual meeting at the platform level as well. When a meeting is created in Peak, the archive status will be set to Pending when the event is viewed in the platform. Because it depends upon interaction with the platform, this option is not available to Peak-only clients.

Additional Filter Options Added to Agenda Items Page

Users assigned a None role can now view the Items page; this allows for FYI-only users as well as approvers to view items in current or completed workflow phases. Two new options to filter agenda items are also available on this page: **FYI Only** and **Previously Approved**.

- Agenda items the user is assigned to as FYI-only will appear under the **FYI Only** filter once the workflow phase becomes current. Agenda items approved by the user will appear under the **Previously Approved** filter. Agenda items that need the user's approval will be listed under the **Needs My Approval** filter. There is also an **All Items** filter with a sub-filter of **My Items**, which lists items drafted by the user. The **My Items** filter contains three sub-filters: **In Draft**, **In Review**, and **Approved**, with counts for each category.

- Users with a None role will see only the **Needs My Approval**, **FYI Only** and **Previously Approved** filters. The FYI only agenda item will appear under the **FYI Only** filter once the approval workflow phase becomes current. None users can access only those items that need their approval as well as FYI items in a read-only view.

Meetings on Viewpage not Dependent on Archives

Meetings, and their associated agendas, will remain on viewpages indefinitely without the need for an archive (i.e., a recording of the meeting). There is a new field, **Past Meeting Source**, at the Platform level found under **Admin** > **Views**. This field may be set to either **Video Archives** or **Past Events**. If the field is set to **Past Events**, meetings that have occurred will be visible on the viewpage along with a link to the agenda if it's published. The viewpage using the **Past Events** setting will not include links to archived videos because it is assumed this setting is used only for meetings without an archive. The standard label **Archived Videos** will be changed to **Past Meetings** or can be customized within the template.

What's New in Boards and Commissions

Bug Fixes

People Tab Will no Longer Display Multiple Entries for a Single Applicant

- Salesforce Case #223638

An individual applicant is no longer listed more than once on the People page.

Appointment Terms "N/A" and "Partial" Corrected on Public Webpages

Appointment terms on public webpages now display correctly as “N/A” or “Partial” term, as opposed to "0th" or "-1th" term, respectively.

Incorrect Member Count on Boards page Roster Corrected

- Salesforce case #227181

Under **Roster** tab on the Boards page, the member count (e.g., 7 of 8 members) and the vacancy count now display the correct numbers.

Discrepancy on Appointments Page Showing Multiple Districts

- Salesforce case #223462

A discrepancy on the appointments page that caused some members’ listings to show multiple districts has been corrected; each listing now displays only the district listed on the application.

Ability to Edit Custom Details After Inputting "N/A"

- Salesforce case #221611

Under the **Details** tab on the **Boards** page, a field could not be changed after "N/A" was input to a field; this issue has been corrected.

What's New in LiveManager

Duplicate Attendees in Roll Call

We fixed an issue with the Minutes document failing to upload due to the detection of duplicate entries during an upload attempt. Attendees had been added, removed, and re-added via LiveManager, producing roll call records with duplicate entries for the same attendee.

What's New in MediaManager

Error Creating and Viewing Minutes in Word Fixed

- Salesforce case #221463

The MinutesMaker Word add-in now creates minutes documents in Word format as it should.

What's New in eACCEPT

Email Alert for Overridden Subscriptions

We've added a new functionality that sends out an automatic notice email to any Overridden account 7 days prior to its expiration date.

Upgraded JARs for eACCEPT

eACCEPT JARs have been upgraded.

Free Subscription User Access

When you are authorized for a free subscription, user access is marked as overridden with no end date.

New Location Column for Purchase Receipt

We've added a new **Location** column to the Receipt and Document page. The **Location** column shows the location for each document purchased in the same transaction.

What's New in ROAM

New Features

Email Alert for Overridden Subscriptions

When an account is slated to be deleted for inactivity, the user receives an Account Deletion email. The user name is now included in the email along with the subscription name to help users identify which site they are losing access to.

Upgraded JARs for eACCEPT

ROAM JARs have been upgraded.

New Timeframe for Inactive Account Deletion

We've updated eACCEPT to delete inactive users after 180 days of inactivity. The previous setting of 30 days proved too short for some of our more infrequent users.

Bug Fixes

Logback Fixed

Rotate logs are now working.

Pay-as-you-go Payment History Items per Page Option Fixed

We've moved distinct transaction logic from Java to SQL so that pagination will work.

Firm-level to Single-user Subscription Access Corrected

When a user with a firm-level subscription downgrades to a single-user subscription, the associated sub-users should automatically lose access. We've fixed a bug that was allowing firm-level sub-users to retain access even after the group's administrator downgraded the subscription.