What's New in Granicus: April 22, 2016

Jump to Release Notes for a Specific Product:

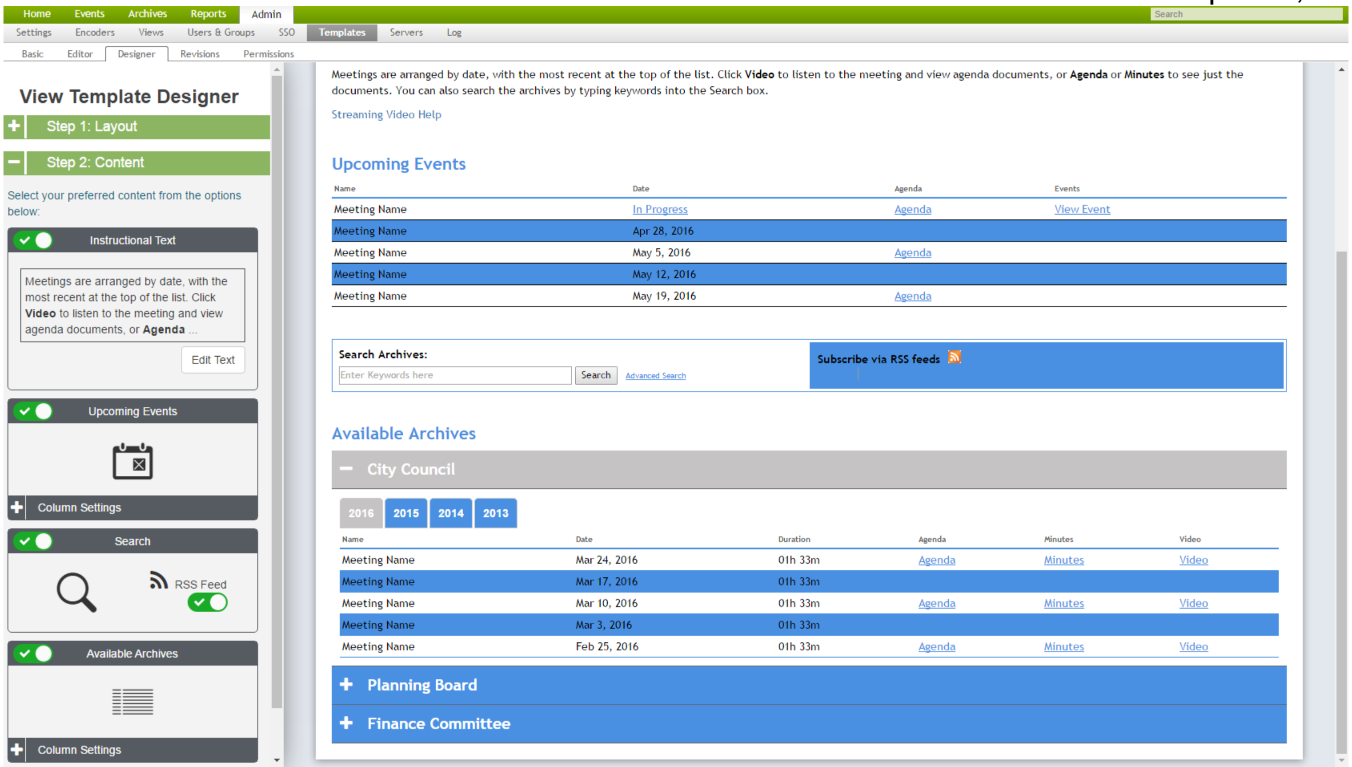
Hosted Updates

Hosted services are automatically updated on the night of the release (April 22). You do not need to perform any specific actions to receive these updates.

Highlights from this Release

New View Template Designer in MediaManager

Our new View Template Designer in MediaManager enables you to create your own view templates to customize the layout, content, and design of your view pages. We supply five standard templates for mobile-responsive, ADA-compliant view pages that give you controls in an easy-to-use page-builder format. This allows for immediate implementation of your design, as well as unlimited adjustments and tweaks. You'll be able to customize formatting and design elements including typeface, font color and size, link and hover colors, header colors, and background colors. Check out this short video to see the View Template Designer in action.

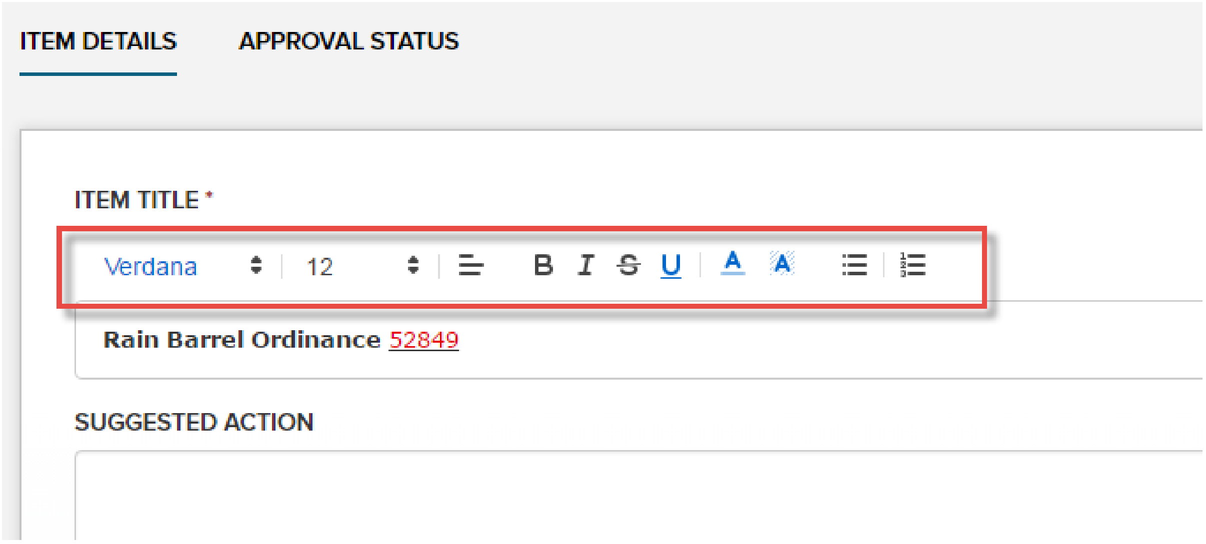


Custom Item Fields Now Included in Peak Agenda Reports

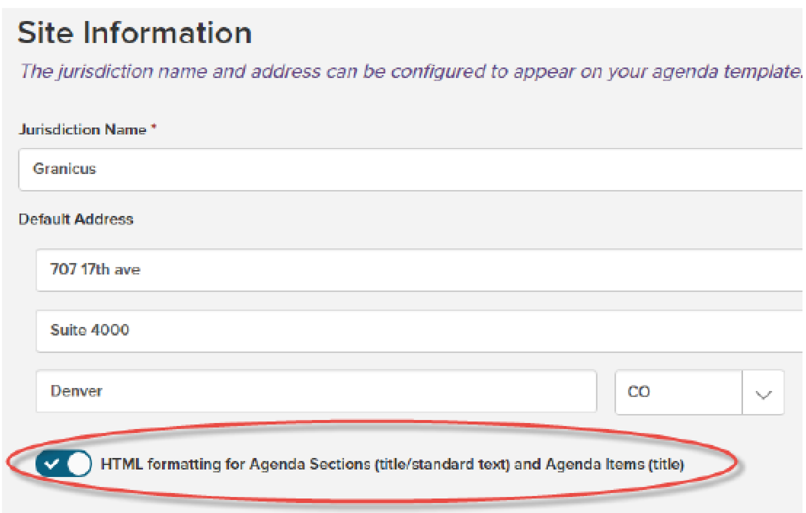
Custom fields set up via **Admin** > **Manage Item Template** can now be published to agenda reports and packets. These field options include a variety of types, such as drop-down menus, date pickers, and text boxes. Once you've created the desired custom fields, you can make a request for these fields to show up under the related item on the agenda report. A field will display only if there's data entered in it for a given agenda item. Note that if you create additional fields after your request has been processed, you'll need to make an additional request to include the new custom fields on your reports. Make your request here.

Text Formatting Capability for Agenda Items and Agenda Sections in Peak

This new feature enables easy, word-processor-style formatting of the agenda item's title. Formatting options include typeface, point size, bold, italic, strikethrough, underline, font color, background color, and standard lists (bullets or numbers). Paragraph alignment/justification is also available on standard text of an agenda section and on an agenda title. Admins can similarly format the section titles and standard text in meeting types via **Admin** > **Meeting Types** > **Manage Meeting Type**. The data will print on the agenda report as it’s been formatted in the fields. When agendas are published to the platform or iLegislate, the HTML is stripped off and plain text is displayed.



To turn formatting on or off, go to **Admin** > **Peak Configuration** > **Site Information**. See more details on this functionality in the full release note below.



Peak Workflow Comment Notification Emails

Peak now sends email notifications whenever a comment is created on an agenda item. Emails are sent to the item's drafter, the person making the comment, previous commenters, and people in an inflight workflow.

1. Whenever a comment is added to an agenda item, the drafter-owner receives an email identifying who made the comment, the agenda item's ID and title, and the text of the comment.

2. Who receives comment notification is determined by whether an item contains an in-flight workflow:

- If an item contains an in-flight workflow, any approver or FYIer in any phase will get an email when a comment is added.
- If an item does not contain an in-flight workflow, the Drafter-owner or any person who has previously commented will receive an email when a comment is added.

3. A link is provided in the email that will take the user to the agenda item.

Boards and Commissions: Custom Appointment Details Now Display on Public-Facing Websites

The All Content view on the public-facing site has an option to display vacancies. This feature added standard and custom appointment detail fields to the vacancy display card. To allow for these new fields to display on the page, the vacancies page was reformatted to have three columns. The required appointment details are displayed on each vacancy followed by the custom appointment fields. The standard and custom appointment field labels will not display on the public site if there is no data saved to the field or if the field is not marked as public within the customizer at **Tools** > **Board Customizer** > **Appointment Custom Details**.

What's New in Boards & Commissions

New Features

The Apply Button option disappears from the webpage designer when switching between Single Board and All Content

In **Tools** > **Webpage Designer**, on the right there is an **Apply Button** option that enables you to include a button for citizens to easily apply for boards. We've fixed a bug in which the **Apply Button** option would disappear when you switched between the **Single Board and Detail Pane** option and the **All Content** option. You can now switch between these two without losing the **Apply Button** option.

Select All function now selects all appointments or applications that match your current search filter(s)

Checking the **Select All** option found on the Appointments and People pages now eliminates pagination, so all the appointments or people are selected and displayed on one page. You can scroll through all the appointments and applicants and uncheck any appointments or people that you do not want selected. Doing so will uncheck the **Select All** checkbox in the table header row, but all the appointments and applicants that you haven't unchecked will remain selected. This feature enables you to filter the page, select all of the appointments or applicants that render, and quickly eliminate any unwanted applicants. Once you've unselected any applicants you don't want to include, you can easily create a packet or spreadsheet, or complete any of the actions from the **Group Actions** menu.

Show custom appointment details in vacancies list on public-facing website

The **All Content** view on the public-facing site has an option to display vacancies. This feature added standard and custom appointment detail fields to the vacancy display card. To allow for these new fields to display on the page, the vacancies page was reformatted to have three columns. The required appointment details are displayed on each vacancy followed by the custom appointment fields. The standard and custom appointment field labels will not display on the public site if there is no data saved to the field or if the field is not marked as public within the customizer at **Tools** > **Board Customizer** > **Appointment Custom Details**.

Links to Email Notifications templates in the Application Builder displaying as gray

We've changed the color of the email template links in **Tools** > **Application Builder** > **Email Notifications** from gray to black.

Bug Fixes

Demographic report issue

- **SalesForce Case #231233**

When a user downloaded the Demographic report from the **download cloud** icon, if a question did not have answers associated or the application did not include the demographic questions within the application, the report would get stuck in a generating state. Now, the report will generate regardless of whether all fields have associated answers.

Each demographic field (political party, district, gender, ethnicity) has its own spreadsheet within the Excel report. When a field does not have associated answers, the field type will not have a sheet. If there are no demographic questions on the application, the demographic report will open as a blank spreadsheet.

Board details: Custom checkbox is selected but public webpage widget displays a value of No

- **SalesForce Case #250263**

When a checkbox field is added to the board details page, it now displays with the checkbox unchecked by default. The public webpage correctly displays the checkbox field question with the corresponding answer value of **No**.

Board selections in application not displaying upon editing—application instead displays None Selected

- **SalesForce Case #254566**

When an administrator edits the **Which board would you like to apply for?** application question for a member or applicant, the boards that person selected when applying once again display within the selection drop-down menu. The question is accessed via the People or Appointments tabs by clicking a member or applicant's name. Click **Edit** in the Profile section of the application, which displays on the right side of the page, then scroll down to **Which board would you like to apply for?**

Filter drop-down menu items displaying outside of menu area

- **SalesForce Case #209720**

The drop-down filter lists on the Appointments and People pages no longer spill outside of the drop-down menu if the list is longer than the container area. The list is contained within the drop-down area, and you can scroll through the options if the list is longer than what the menu displays. This was most often seen within the **Boards** filter drop-down menu. When you click the **Boards** filter, all the boards are now listed within the menu.

Uploading attachments to board details page not working

- **SalesForce Case #251266**

You can again upload attachments to the board details page; the attachments no longer fail during the upload.

What's New in Peak Agenda Management

New Features

Ability to replace an attachment on an agenda item

This capability enables Drafters (their items), Agenda Coordinators, and Administrators to replace an existing attachment with an updated copy of the file or an entirely new attachment.

To download the existing attachment, click the file name. To replace an attachment, click the **pencil** icon on the respective attachment. Click the **Replace Attachment** link or drag and drop the new file into the highlighted area. The same file types that are supported for new attachments to agenda items in Peak are supported as replacements.

Original attachment privacy settings are preserved after the attachment is replaced. The attachment name is replaced with the new attachment's file name. If the new attachment's file type is different, the associated icon is rendered. You can change the attachment name and attachment security/privacy before replacing.

To make the replacement permanent, click the **UPDATE** button. To undo the replacement and keep the original file, click **CANCEL**. If the user clicks **UPDATE**, the new file will be uploaded, and a confirmation message will be given. Any documents or packets generated from this point forward will include the new attachment.

Email notifications for workflow comments

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The data will print on the agenda report as it's been formatted in the fields. When agendas are published to the platform or iLegislate, the HTML is stripped off and plain text is displayed. Note: If the Agenda Section Title, or Agenda Item Title contains a list using bullets or numbers, these are stripped off, and the list items are grouped with no separating space when viewed in the Platform or iLegislate.

Approval notification emails are not affected by a formatted agenda item title.

Searching of formatted strings of agenda item titles is supported; however, searching across changes of formatting in a string with no spaces may not return the desired result.

Note: It is expected that the Agenda Coordinator or Admin will format agenda sections and items as needed using this feature, then generate an agenda report to verify the formatting. They can make further changes to the item or to the individual agenda itself and regenerate the report until the agenda meets their needs.

It is not expected that an Admin will continually toggle the formatting option off and on. Turning the formatting toggle to **Off** with formatted items in the system will result in the display of raw HTML in fields (agenda item Title, section Title, section Standard Text), which may confuse users. The agenda report will still interpret the HTML tags and render the formatting correctly. HTML will be stripped off from approval notification emails and publishing of agendas to the platform and iLegislate. It is okay to turn on formatting for the site and never use formatting on the individual **Admin** > **Meeting Types**, Agenda Item details screen, or Agenda screens.

The following capabilities apply:

1. Peak Admins can specify formatting on agenda section titles and their standard text on a meeting type via **Admin** > **Meeting Types** > **Manage Meeting Type**. This will provide a starting format for all meetings created from this point forward using this meeting type.

2. Peak Admins and Agenda Coordinators can format as well as modify formatting on the agenda section title and standard text on the agenda page when editing an agenda section.

3. Peak Admins, Agenda Coordinators, or Drafters (their item) can format the agenda item title text on the item details page when creating or editing.

4. Peak Admins can turn formatting capability on and off using the toggle switch found under **Admin** > **Peak Configuration** > **Site Information**. The default position is **Off**.

Bug Fixes

Modal resulting from delegatee selection displays Delegate confirmation as a button within a button

On approval workflows, the Delegate operation brought up a modal window in which the **Delegate** button displayed as a button inside a larger button. It is now a single button consistent with others on modal windows across the application.

Editing an agenda item via its agenda displays hidden custom fields during current and subsequent edits

When you visit an agenda page and then examine the details of an item therein, hidden custom fields that do not have a value for this item no longer display.

What's New in MediaManager

Bug Fixes

HTML code displaying in agenda titles/index titles

- **SalesForce Case #248455**

We've fixed an issue in which the Word Add-In for MediaManager displayed the HTML characters *&rsquo*; *&lsquo*; *&ndash*; *&mdash*; *&sect*; and *&bull*, in places of quotes, dashes, apostrophes, and bullets when creating Minutes. These displayed for agenda items as well as motion text. The appropriate punctuation marks again display in Word Add-In Minutes for agenda items and motion text.

On-Premise Updates

Updates to on-premise software become available on the night of the release (February 20th) and your system will be updated on a case-by-case basis. Please contact Granicus Customer Care to schedule an upgrade.

What's New in Mobile Encoder

Bug Fixes

Current Item section on the player window is not updating with timestamps

- **SalesForce Case #247749**

When you time-stamped agenda items in LiveManager for the Portable Encoder, the indices weren't showing up in the **Current Item** section of the Video Player during live broadcasts. This issue has been fixed, and indices now display in the **Current Item** section of the Video Player.