

What's New in Granicus: November 4, 2016

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Highlights from this Release

[Introducing the New Granicus Portable Encoder](#)

The Granicus Portable Encoder is an all-in-one hardware and software solution designed to make it easy to record, manage, and live stream high-quality videos wherever you decide to use it. Clerks and audiovisual staff are no longer limited to set public meeting spaces for recording meetings and events. Our portable encoding device is designed to make it easy to record, encode, and live stream high-quality videos from any location.

Rigorously tested and certified to work with Granicus technology, the Portable Encoder enables you to accomplish the following:

- Maintain the highest level of service at a low monthly cost
- Stream from any location with an internet connection at any time
- Provide mobile-device-compatible video
- Work on- and offline
- Transport and connect your device easily
- Simplify meeting setup

Contact your account executive to start using this solution.



Legistar's Approval Tracking System Security Setting Options Restored for Approvers

By popular request, we have restored your ability to customize approval security settings for individual users in the Approval Tracking System. Approvers can once again take actions in ATS as specified by their security settings, whether or not they are requesters or admins.

With the recent upgrade of ATS, we created a new security setting called **Approval Sequence Admin**. This setting, when checked, enabled users in a security group to make changes to approval sequences even if they were not requesters, but their individual security settings did not apply. We've restored the original functionality so that users can be set up to add, edit due days, delete approvers, change sequence order, etc., based entirely upon their individual security settings.

The **Approval Sequence Admin** setting will remain as a feature if you want approvers in your Legistar system to be able to approve files for other people.

B&C: Upcoming Appointment Replaces Term Completed at Term End Date

We've created a function in Boards and Commissions to automatically switch Upcoming Appointments to Active Appointments and Active Appointments to Term Completed. These actions will take place only for appointments on the same board that have the same name. For example, if John Granicus has an active appointment with a term end date of 10/25/2016, and on the same board he has an upcoming appointment with a term start date of 10/26/2016, on 10/26/2016 the upcoming appointment will become the active appointment. The Active appointment status will then change to Term Completed, and the appointment will be moved to the bottom of the board roster. This action will take place automatically regardless of whether you have the **Automatically Expire Appointment Terms** setting checked.

Hosted Updates

Hosted services are automatically updated on the night of the release (November 4). You do not need to perform any specific actions to receive these updates.

What's New in Boards and Commissions

New Features

Upcoming appointment replaces Term Completed appointment upon term end date

We've created a function in Boards and Commissions to automatically switch Upcoming appointments to Active appointments and Active appointments to Term Completed. These actions will take place only for appointments on the same board that have the same name. For example, if John Granicus has an active appointment with a term end date of 10/25/2016, and on the same board he has an upcoming appointment with a term start date of 10/26/2016, on 10/26/2016 the upcoming appointment will become the active appointment. The Active appointment status will then change to Term Completed, and the appointment will be moved to the bottom of the board roster. This action will take place automatically regardless of whether you have the **Automatically Expire Appointment Terms** setting checked.

Maximum number of appointment terms increased from 10 to 50

The **Term** drop-down menu in the Appointment Details form now contains options to select up to a 50th term.

Bug Fixes

New error message displays when packet generation gets stuck

- **SalesForce Case #263481**

We've added error messaging to the packet creator. When a document fails to load, Boards and Commissions will now display an error message instead of the Granicus spinner. The error message guides you to delete the failed

document and try again. The message will display only when the system throws a Ruby code error. If generation gets stuck due to problems with third-party software, there will not be an error message.

Link to an unfinished application takes user to a Thank you/Resend Email page

The link to an unfinished application supplied in the Save for Later email was expiring after two hours. When applicants clicked the link, they were taken to a Please Resend Email page rather than their applications. These links will no longer expire, and applicants can navigate to their unfinished applications by clicking the link provided in the email at any time.

Reapply emails not being sent automatically 90 days prior to term expiration

B&C will now automatically send reapply emails to appointments who have a term end date 90 days from the current date. For example, if the current date is 10/31/2016, the system will send reapply emails to all appointments who have a term end date of 1/29/2017. You can alter the Reapply email content by going to **Tools > Application Builder** and selecting **Email Notifications** from the left menu.

System allows submissions even when required "I Agree" question is not answered

The **I agree** question on the application has been made a required question. When there is an **I agree** question within an application, the applicant will not be able to submit an application without checking the **I agree** checkbox.

Text fields in Application Packets are wrapping incorrectly

We've fixed the formatting on the application PDF to show the address, submitted at, and phone numbers on one line with the proper alignment.

Administrators are unable to edit applications, appointments, and board details

We've restored these administrative permissions to Boards and Commissions—only administrators (i.e., this does not refer to Granicus Platform administrators).

What's New in Legistar

Bug Fixes

Legistar's Approval Tracking System Security Setting Options Restored for Approvers

By popular request, we have restored your ability to customize approval security settings for individual users in the Approval Tracking System. Approvers can again take actions in ATS as specified by their security settings, whether or not they are requesters or admins.

With the recent upgrade of ATS, we created a new security setting called **Approval Sequence Admin**. This setting, when checked, enabled users in a security group to make changes to approval sequences even if they were not requesters, but their individual security settings did not apply. We've restored the original functionality so that users

can be set up to add, edit due days, delete approvers, change sequence order, etc., based entirely upon their individual security settings.

The **Approval Sequence Admin** setting will remain as a feature if you want approvers in your Legistar system to be able to approve files for other people.

Locked files displaying as Edit Record Mode instead of Read Only mode for admin users

- **SalesForce Case #281138**

The window title now displays as Read Only mode if the file is locked and Edit Record Mode if it is unlocked.

ATS approver status report is showing multiple people as the current approver

- **SalesForce Case #17133**

The status report displays only the correct approver.

Drafters are able to edit a file while locked after ATS is complete

- **SalesForce Case #17055**

Once a file has completed ATS and is locked by the system, nothing can be edited for the text file itself, the attachments, or the file's details.

Auto-populate for Mover and Seconder does not work in Minutes for Consent Vote

You can now select a mover and seconder by typing names into the field.

Security Settings: users can access areas to which they do not have permissions

A user with no permission to security areas can no longer access them.

What's New in Peak Agenda Management

New Features

Meeting Status color is now reflected on meeting cards

We've enhanced the meeting cards on the left side of the Meetings page. The cards now use distinct colors for the status of the agenda to reflect the same color pattern on the **Admin > Meeting Types > Manage Meeting Statuses** page. For agendas that are marked as "Final," the agenda's status will display highlighted in green. For agendas that are not marked as "Final," the status will display in gray. Any platform-created meetings that do not have a meeting status set for them (or for those jurisdictions that chose not to populate a meeting status of "Draft"), meeting cards will show a meeting status of "Not Selected" highlighted in blue.

Agenda view status color now matches calendar card status color

When an Admin or Agenda Coordinator puts an agenda in a Final status, the status will display in green on the agenda. This is consistent with color coding on the **Admin > Meeting Types > Manage Meeting Statuses** page and on the Meetings page view.

Bug Fixes

Attempting to create a duplicate meeting body should result in an alert

If a Peak Admin creates or edits a meeting body and attempts to use a name already in use, the system will now display an alert.

Reordering items in a section on an agenda does not render the new numbering

When you reorder items within an agenda section using the drag-and-drop function, the items are now correctly reordered and renumbered within a section as soon as you drop the item to the new position. No screen refresh is needed to show the new order/numbering.

Delay when removing agenda items from an agenda

When you remove an agenda item from a section on the agenda view, there is no longer a 10-second delay before the agenda item card disappears. The card now almost immediately disappears from the agenda once you confirm that you want to remove the item.

Duplicating an agenda item with workflow attached renders source data/item locked

When a user duplicates an agenda item that has an associated workflow (whether the source item is in draft, in review, or approved), the new item is correctly displayed with its data and is unlocked for the user to continue processing the item.

Problems clearing Start Time when editing a recurring meeting as a series

When creating or editing a meeting as a series, if you need to change the start and/or end time of the meeting, you can reselect a time from the drop-down menu or type in a new time.

Filter Meetings menu on the Meetings page size adjusted

We've made the **Filter Meetings** drop-down menu on the Meetings page wider to accommodate display of longer Meeting Body names.

Backspacing issue for users in Internet Explorer

- **SalesForce Case #310280**

We have improved the experience for Internet Explorer users working with the **Item Title** and **Suggested Action** fields in agenda item details. Typing, backspacing, cut-and-pasting, and subsequent editing is now responsive as you work in the fields. The issue in which the cursor jumps to the end of these fields while editing should occur less frequently, and moving to other fields does not cause you to lose text that has been pasted into the **Item Title** and **Suggested Action** fields.

Agenda sections sorting issue

We have addressed an issue with administering meeting types (adding, deleting, and resorting sections) in Admin. The system was leaving holes in section positioning such that when meetings were created using this meeting type, users would have trouble reordering sections on those agendas. Admins can now create and edit a meeting type, add/delete/sort sections, and upon clicking **Save**, those meeting types will generate correctly ordered and sortable sectioned agendas.

User records not correctly displaying associations to People records

Under **Admin > People > Manage People > Users** tab, you can view which person record, if any, is associated with a user by clicking the **pencil** icon used to change the user's role. This association was not properly displaying, and the Change Role form instead claimed the user was not associated with a person. We've fixed this issue, and if a user has an associated person and the email addresses on the People and User records match, the Title and the Department of the associated person correctly display on the form.

Typing in the Start Time field when creating a recurring meeting resets the start date

This fix enables you to type in the **Start Time** field when creating or editing a meeting as a series without corrupting data on the form. The current meeting being examined no longer resets its meeting date to today's date. The meeting card on the right-hand side of the Edit Meeting page also retains its date.

Broken sorting on agendas

- **SalesForce Case #310505**

We've fixed sorting of agenda sections. Sections now maintain their new order, and the agenda is renumbered correctly.

Updated start time does not display on review of meeting as a series

Editing the start time of a meeting as a series now updates the start time from this meeting forward when viewing the meeting as a single instance or as a series.

Type-ahead select not working when there are multiple matches in a drop-down menu

Peak now fully supports type-ahead select for all of its drop-down menus and fields that contain a number of values (e.g., Agenda Sections on item details view).

Performance improvement: loading agendas from Meetings or Item Details pages

We've reduced the time it takes for Peak to load agendas.

Newest to Oldest/Oldest to Newest filter does not affect first card in Add Item modal

If you add an existing unscheduled agenda item in the system via the **Add Item** button on the left toolbar on the agenda view, all unscheduled items are now correctly sorted based on the filter selected.

No error message displays for blocked deletion of a meeting body when it's associated with a meeting

An error message now displays if a Peak Admin attempts to delete a meeting body that is associated to at least one meeting in the system.

What's New in SpeakUp

New Feature

Administrators can toggle attachments on comments in Discussions

Administrators now have the ability to turn off the attachment feature of comments within a discussion. A checkbox has been added to the create and edit form of a Discussion. By default, the checkbox is checked and commenters can upload attachments with their comments. The administrator can remove the ability for commenters to upload the attachment by unchecking the checkbox.

If the checkbox is unchecked after commenters have already uploaded the attachments, the comments and their attachments will still be visible. If an administrator wishes to remove those attachments, they will need to do so by deleting the comment.

On-Premise Updates

Updates to on-premise software become available on the night of the release (November 4) and your system will be updated on a case-by-case basis. Please contact Granicus Customer Care if you need to schedule an update.

What's New in iLegislate

Bug Fixes

Connection bug

Users now stay connected to a meeting as intended when the app is minimized or the iPad goes to sleep.

Email functionality unresponsive

- [SalesForce Case #311635](#)

The email function on agenda items is now working as intended.

What's New in Granicus Encoding Appliance

Bug Fix

Error starting archiving and post process failures (Dell Encoder)

- [SalesForce Case #308603](#)

Previously, meeting archives were missing 10–30 seconds of video from the beginning of an archive. WE have resolved this issue with the new build (v 3.6.36.949+), and archives will no longer be missing any video.